



THE ODISHA STATE COOPERATIVE MILK PRODUCERS ' FEDERATION LTD.

The Odisha State Co-operative Milk Producers' Federation Limited , Bhubaneswar, Odisha, popularly known as “OMFED” is the Apex Organization of the Dairy Cooperatives of Odisha . OMFED has a total handling capacity of 9.0 Lakh Liters Milk per day and 11 nos. of functional affiliated Milk Unions. It has 13 nos. of Milk Processing & Product Manufacturing Plants (including one Ultra Modern Automation Dairy Plant of 5 LLPD), , 02 Ice- Cream Plants, 01 Powder Plant , 02 Cattle Feed Plants, 01 Bypass Protein Plant & 01 Mineral Mixture Plant. OMFED invites application for dynamic & experienced professionals for following contractual position as per details hereunder :-

JOB DETAILS

Job Name	Dy. General Manager (Dairy Operation)
No of post	One.
Qualification Experience	Full time B.Tech in Dairy Technology / Food Technology/B Tech/BE(Mechanical/ Electrical/Instrumentation) or PG in relevant field or PGDRM/MBA(operation management) from a recognized Institute/University. Total 15-20 years of which 08 years in managerial position in large to medium size cooperatives.
Age	45 years as on 30 th June,2025
Nature of employment	Contractual
Monthly consolidated remuneration	Negotiable

**Key roles and
Responsibility**

- 1) Responsible to implement framed policies
- 2) Plan , supervise and monitor the work of the subordinate staff.
- 3) Overall production planning and scheduling to ensure availability of all kind of support in terms of utilities , packaging materials , spare parts transport facilities for milk & milk products and to monitor civil/ mechanical project works. .
- 4) Draw short term and long term plans for the manpower requirements and ensure optimum utilization of manpower
- 5) Monitor milk solids, packaging materials , finished products consumables and other losses regularly and ensure minimum losses.
- 6) Review the working of the plants on continuous basis and suggest measure for achieving improved productivity.
- 7) Ensure strict adherence o preventive maintenance system and make efforts minimizing break down in case of plant, machinery and vehicles.
- 8) Monitor proper house-keeping and personal hygiene with

Key roles and Responsibility

Quality Management of milk and milk products as per the legal and statutory requirements.

9) Ensure meeting the legal and the state Dairy federation's quality standards of milk and milk products strictly.

10) Planning and Managing new projects as per the approved action plan of the OMFED.

11) Putting in place efficient systems for ensuring efficiency and financial discipline in all operations.

12) Liaise with other similar industry and identify the improved practices which can be implemented in the organization.

13) Provide dynamism and insist on use of good management practices in the plants.

14) Suggest introduction of new technology /techniques to improve the plant efficiency.

15) As per Federation Rule. Salary is negotiable for suitable candidate having greater exposure and experience 12. Ensure all statutory requirements of the Plant timely as per Rule.

16. Liaising with State Government and other statutory bodies.

17) Monitor all mechanical & electrical work related to project/dairy in coordination with project division of Corporate office.

18. Ensure implementation of ERP/SAP module at all plants of OMFED.

19. Developing and motivating team members.

20. Prepare Shift schedule of sub ordinate staffs..

21. Implementation the instruction and abide by the service rules.

22. Any other responsibility as and when assigned by the Managing Director

Location	All over Odisha
	Values/ Skills/ Attributes:

Other Essential attributes and skills	<ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Inter personal Skills • Negotiation • Integrity • Commitment • Professionalism • Liasoning
Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF DY. GENERAL MANAGER (DAIRY OPERATION)” which should reach the INCHARGE (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 15.09.2025. The application along with the requisite documents can also be submitted through e-mail <u>hrd@omfed.com</u> or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED- <u>www.omfed.com</u> for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect</p>

	<p>information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) The selected candidates is supposed to furnish a Surety Bond with OMFED towards his/her continuance in the Federation for agreement period. Any breach of Agreement may attract penalty for deduction of 03 months Gross Salary (CTC) of his/her. One Surety Bond shall be signed by the candidates along with one Guarantor for the same in this regard.</p> <p>ix) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.</p>
Remarks	<p>For more details of the position, candidates may refer the website of OMFED at <u>www.omfed.com</u></p> <p>Age limit for the position is 45 years as on 30st June ,2025.</p> <p>Last date for receiving application is 15.09.2025</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.
(OMFED).

APPLICATION FORMAT FOR THE POST OF GENERAL MANAGER (DAIRY OPERATION)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) :
(Attach copy of certificate)
- 5) Age as on 30.06.2025 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour
passport Size
photograph

Present Address

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.....
.....

Permanent Address

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.....
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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

2) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC(Per annum)	Basic Pay/Per month	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)